

INSTITUTE OF MATERIALS, MALAYSIA CONTINUING PROFESSIONAL DEVELOPMENT REPORT

NAME: YEAR:.....
 IMM MEMBERSHIP NO:..... CERTIFICATION NO:.....
 IMM CERTIFICATION:.....

CONTINUING PROFESSIONAL DEVELOPMENT ("CPD") LOG (Supporting documents to be submitted wherever applicable)

Date or Period	Professional Development Activity Code & Description	Role	No. of Activity Hours	Weightage	No. of CPD Points
TOTAL					

Professional Development Activity Code	Professional Development Activity Scope	Weightage Factor
A	Attend Training Courses/Workshops	4
B	Course Trainer/Facilitator/Examiner/Conference Presenter	3
C	Attend Seminar/Conference	2
D	Main Paper Author (max 30 hrs/year) Paper Co-author (max 10 hours/year)	2
E	Attend Committee Meeting	1

CPD Points per year : **10 points minimum.**
 CPD Points per 5 year for re-certification : **100 points.**

Year									Total CPD Points
CPD Points									

I hereby declare that the information and particulars provided by me in this form is true and correct.

.....
 (Signature)

.....
 (Date)