**TO ALL IMM MEMBERS,**

**NOTICE OF 31st ANNUAL GENERAL MEETING**

Notice is hereby given that the 31st Annual General Meeting of the IMM will be held as follows:

|  |  |  |
| --- | --- | --- |
| Format | : | Virtual Live Event  |
| Date | : | 19th March 2021 (Friday) |
| Time | : | 3.00 pm – 6.00 pm |

#### AGENDA

1. Adoption of the agenda
2. President’s address
3. To approve the minutes of the 30th Annual General Meeting (\*)
4. To receive and adopt the 2020 report of the council presented by the Honorary Secretary of IMM (\*)
5. To receive and adopt the 2020 statement of accounts presented by the Honorary Treasurer of IMM (\*)
6. Presentation of IMM and IMMR forensic audit report (\*)
7. Proposed amendment to IMM Constitution (\*)
8. Tabling the appointment of auditor(s) for 2021 by the Honorary Treasurer of IMM
9. Any other matters

(\*) can be accessed electronically on IMM website (www.iomm.org.my) after 8th Feb 2021.

By order of the Council, Date: 5th February 2021

Prof. Ts. ChM. Dr. Melissa Chan Chin Han

Honorary Secretary, IMM



**REPLY SLIP**

I hereby confirm that I will **be able / not be able**\* to attend the AGM above.

SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ORGANIZATION NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MEMBERSHIP NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

######

###### Please indicate confirmation *via* email to secretariat@iomm.org.my before 12:00 pm, 12th March 2021.

*\*Delete whichever not applicable.*



**ANNUAL GENERAL MEETING PROXY VOTING FORM**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please print name in full) and IMM Membership no. \_\_\_\_\_\_\_\_ wish to record my apologies for absence and hereby appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please print name in full) and IMM Membership no. \_\_\_\_\_\_\_\_\_\_ (or, failing him/her, the Chairman of the Meeting) to act as my proxy at the 30th Annual General Meeting of the IMM.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**This Proxy Voting Form should be returned to the IMM office via email (secretariat@iomm.org.my) before 12:00 pm, 12th March 2021.**