



# INSTITUTE OF MATERIALS, MALAYSIA

## CONTINUING PROFESSIONAL DEVELOPMENT REPORT

NAME: ..... YEAR:.....  
 IMM MEMBERSHIP NO:..... CERTIFICATION NO:.....  
 IMM CERTIFICATION:.....

### CONTINUING PROFESSIONAL DEVELOPMENT (CPD) LOG (Supporting documents to be submitted wherever applicable)

Date or Period	Professional Development Activity Code & Description	Role	No. of Activity Hours	Weightage	No. of CPD Points
<b>TOTAL</b>					

Professional Development Activity Code	Professional Development Activity Scope	Weightage Factor
<b>A</b>	Attend Training Courses/Workshops	4
<b>B</b>	Course Trainer/Facilitator/Examiner/Conference Presenter	3
<b>C</b>	Attend Seminar/Conference/Webinars	2
<b>D</b>	Main Paper Author (max 30 hrs/year) Paper Co-author (max 10 hours/year)	2
<b>E</b>	Attend Committee Meeting	1

CPD Points per year : **10 points minimum.**  
 CPD Points per 5 year for re-certification : **100 points.**

Year							Total CPD Points
CPD Points							

I hereby declare that the information and particulars provided by me in this form is true and correct.

.....  
 (Signature)

.....  
 (Date)