**TO ALL IMM MEMBERS,**

**NOTICE OF 34TH ANNUAL GENERAL MEETING**

Notice is hereby given that the 34th Annual General Meeting of the IMM will be held as follows:

|  |  |  |
| --- | --- | --- |
| Format | **:** | Virtual Live Event |
| Date | : | 22nd March 2024 (Friday) |
| Time | : | 3.00 pm – 6.00 pm |

#### AGENDA

1. Adoption of the agenda
2. President’s address
3. To approve the minutes of the 33rd Annual General Meeting (\*)
4. To receive and adopt the 2023 report of the council presented by the Honorary Secretary of IMM (\*)
5. To receive and adopt the 2023 statement of accounts presented by the Honorary Treasurer of IMM (\*)
6. Election of 10 Council Members for 2024-2026 term
7. Tabling the appointment of auditor(s) for 2024 by the Honorary Treasurer of IMM
8. Any other matters

(\*) can be accessed electronically on the IMM website (www.iomm.org.my) after 1st March 2024.

By order of the Council, Date: 2nd January 2024

Assoc. Prof. Ts. Dr. Tay Chia Chay

Honorary Secretary, IMM

**REPLY SLIP**

I hereby confirm that I will **be able / not be able**\* to attend the AGM above.

SIGNATURE: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ORGANIZATION NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MEMBERSHIP NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: MOBILE NO: EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### Please indicate confirmation *via* email to secretariat@iomm.org.my before 12:00 pm, 4th March 2024.

*\*Delete whichever not applicable.*

**ANNUAL GENERAL MEETING PROXY VOTING FORM**

I (please print name in full) and IMM Membership no. wish to record my apologies for absence and hereby appoint (please print name in full) and IMM Membership no. (or, failing him/her, the Chairman of the Meeting) to act as my proxy at the 34th Annual General Meeting of the IMM.

Signature: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**This Proxy Voting Form should be returned to the IMM office via email (secretariat@iomm.org.my) before**

**12:00 pm, 4th March 2024.**